

**Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901
2018-2019 Fuel Purchasing Bid Form**

Firm Name: _____
 Address: _____

 Name/Position: _____
 Signature: _____
 Telephone: _____ Fax: _____ E-mail: _____

| UNLEADED GASOLINE 87 Octane Unleaded | | <u>Fixed Price</u> | <u>Cost + Margin</u> | | |
|--|------------------|--------------------|----------------------|-----------------------|--------------------------|
| Tank Location: | Tank Size | Fixed Price | Rack Price | Freight+Profit | Total Cost+Margin |
| Transportation | 2,000 | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

Comments (if any): _____

As noted, there is one tank located at the Transportation Department Bus Lot. The tank has a maximum capacity of 2,000 gallons. Estimated total monthly usage is 4,600 gallons, 56,000 annually, and drops will need to be made in accordance with usage. Currently gasoline fills are once a week, every Thursday. The tank is owned by the school division.

| DIESEL FUEL | | <u>Fixed Price</u> | <u>Cost + Margin</u> | | |
|-------------------------|------------------|--------------------|----------------------|-----------------------|--------------------------|
| Tank Location: | Tank Size | Fixed Price | Rack Price | Freight+Profit | Total Cost+Margin |
| Transportation | 7,500 | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| With additive | | | | | |
| Cetane Level _____ | | | | | |
| (two tanks at location) | | | | | |

Comments (if any): _____

As noted, there are two tanks located at the Transportation Department Bus Lot. Each tank is 10,000 gallons with a maximum capacity of 7,500 gallons. Estimated total annual usage is 75,000 gallons and drops will need to be made in accordance with usage.

Please indicate the amount per gallon in dollars for all fuels. Price should include all fees, with no additional fees or add-ons listed on the invoice, or monthly statement. The Prince Edward County Public Schools will not pay for any add-ons, such as transportation, fees, or taxes not listed. Rack prices used should be those in effect as of bid due date. Monthly statements are required.

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| HEATING OIL | | <u>Fixed Price</u> | <u>Cost + Margin</u> | | |
|-----------------------|------------------|--------------------|----------------------|-----------------------|--------------------------|
| Tank Location: | Tank Size | Fixed Price | Rack Price | Freight+Profit | Total Cost+Margin |
| PECHS | 10,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PECMS | 2,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PECMS | 5,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PECMS | 10,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PECES | 5,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PECES | 5,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

Comments (if any): _____

As noted, there are six separate tanks of the sizes given and all are gravity drop filled. Generally, transport loads are ordered for tanks holding 10,000 gallons and for combinations of tanks of smaller sizes. Estimated total annual usage is 25,000 gallons.

| PROPANE | | <u>Fixed Price</u> | <u>Cost + Margin</u> | | |
|-----------------------|------------------|--------------------|----------------------|-----------------------|--------------------------|
| Tank Location: | Tank Size | Fixed Price | Rack Price | Freight+Profit | Total Cost+Margin |
| PECHS | 1,000 gal. | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Five tanks | | | | | |

Comments (if any): _____

As noted, there are five individual propane tanks at the high school, which are owned by the school division. Estimated total annual usage is 33,000 gallons.

Please indicate the amount per gallon in dollars. Price should include all fees, with no additional fees or add-ons listed on the invoice, or monthly statement. The Prince Edward County Public Schools will not pay for any add-ons, such as transportation, fees, or taxes not listed. Rack prices used should be those in effect as of bid due date. Monthly statements are required.