

**Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901  
2018-2019 Fuel Purchasing Bid Form**

Firm Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Name/Position: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

<b>UNLEADED GASOLINE</b>		<u>Fixed Price</u>	<u>Cost + Margin</u>		
87 Octane Unleaded					
<b>Tank Location:</b>	<b>Tank Size</b>	<b>Fixed Price</b>	<b>Rack Price</b>	<b>Freight+Profit</b>	<b>Total Cost+Margin</b>
Transportation	2,000	\$ _____	\$ _____	\$ _____	\$ _____

Comments (if any): \_\_\_\_\_

As noted, there is one tank located at the Transportation Department Bus Lot. The tank has a maximum capacity of 2,000 gallons. Estimated total monthly usage is 4,600 gallons, 56,000 annually, and drops will need to be made in accordance with usage. Currently gasoline fills are once a week, every Thursday. The tank is owned by the school division.

<b>DIESEL FUEL</b>		<u>Fixed Price</u>	<u>Cost + Margin</u>		
<b>Tank Location:</b>	<b>Tank Size</b>	<b>Fixed Price</b>	<b>Rack Price</b>	<b>Freight+Profit</b>	<b>Total Cost+Margin</b>
Transportation	7,500	\$ _____	\$ _____	\$ _____	\$ _____
<b>With additive</b>					
Cetane Level _____					
(two tanks at location)					

Comments (if any): \_\_\_\_\_

As noted, there are two tanks located at the Transportation Department Bus Lot. Each tank is 10,000 gallons with a maximum capacity of 7,500 gallons. Estimated total annual usage is 75,000 gallons and drops will need to be made in accordance with usage.

**Please indicate the amount per gallon in dollars for all fuels. Price should include all fees, with no additional fees or add-ons listed on the invoice, or monthly statement. The Prince Edward County Public Schools will not pay for any add-ons, such as transportation, fees, or taxes not listed. Rack prices used should be those in effect as of bid due date. Monthly statements are required.**

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 \_\_\_\_\_  
 Name/Position: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

<b>HEATING OIL</b>		<u>Fixed Price</u>	<u>Cost + Margin</u>		
<b>Tank Location:</b>	<b>Tank Size</b>	<b>Fixed Price</b>	<b>Rack Price</b>	<b>Freight+Profit</b>	<b>Total Cost+Margin</b>
PECHS	10,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____
PECMS	2,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____
PECMS	5,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____
PECMS	10,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____
PECES	5,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____
PECES	5,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____

Comments (if any): \_\_\_\_\_

As noted, there are six separate tanks of the sizes given and all are gravity drop filled. Generally, transport loads are ordered for tanks holding 10,000 gallons and for combinations of tanks of smaller sizes. Estimated total annual usage is 25,000 gallons.

<b>PROPANE</b>		<u>Fixed Price</u>	<u>Cost + Margin</u>		
<b>Tank Location:</b>	<b>Tank Size</b>	<b>Fixed Price</b>	<b>Rack Price</b>	<b>Freight+Profit</b>	<b>Total Cost+Margin</b>
PECHS	1,000 gal.	\$ _____	\$ _____	\$ _____	\$ _____
Five tanks					

Comments (if any): \_\_\_\_\_

As noted, there are five individual propane tanks at the high school, which are owned by the school division. Estimated total annual usage is 33,000 gallons.

**Please indicate the amount per gallon in dollars. Price should include all fees, with no additional fees or add-ons listed on the invoice, or monthly statement. The Prince Edward County Public Schools will not pay for any add-ons, such as transportation, fees, or taxes not listed. Rack prices used should be those in effect as of bid due date. Monthly statements are required.**