PRINCE EDWARD COUNTY SCHOOL BOARD
MINUTES
November 7, 2012

The Prince Edward County School Board held its regular monthly meeting on November 7, 2012 at 1:30 p.m. in the conference room of the Board of Education Building.

Members present: Mr. Russell L. Dove, Mrs. Susan Lawman, Mrs. Linda L. Leatherwood, Dr. Osa S. Dowdy, Dr. Timothy Corbett, Dr. Ellery Sedgwick, Mr. Darin Thomas and Dr. Lawrence C. Varner.

Also present: Dr. K. David Smith, Superintendent; Mrs. Angela L. Foster, Clerk; Mrs. Cindy Wahrman, Director of Finance; Ms. Laura W. Williamson, Executive Director of Curriculum and Instruction; Mr. Richard Goode, Director of Support Services; Mrs. Tara McDaniel, Director of Exceptional Programs; Dr. Roy Echeverria, Director of Accountability and Research; Ms. Janice Page, Elementary Principal; Mrs. Lucy Carson, Middle School Principal; Mr. Craig Reed, High School Principal and Mrs. Mary Beth Echeverria, Coordinator of Career and Technical/Adult and Continuing Education.

Visiting: Mr. Rob Chapman, Farmville Herald.
       Mr. Barry Glenn, Jobs for Virginia Grads
       Mr. Ian Nelson, Cambridge Education, LLC

CALL TO ORDER:

Mr. Dove, Chairman, called the meeting to order at 1:31 p.m. and led those in attendance in the Pledge of Allegiance.

AWARDS, RECOGNITIONS, COMMENDATIONS, ETC.:

A. Dr. Smith, with the assistance of Ms. Laura Williamson, recognized participants in the 2012 Area Youth Art Exhibit, sponsored by Longwood University. Two Prince Edward County students’ art work was displayed; Julianna Swanson, 2nd grader and Gwendolyn Lawrence, a high school graduate. The exhibit consisted of selected works representing schools from eight counties. The artwork will be on display until May, 2013 at the Hull Education Building at Longwood University.
B. Dr. Smith, with the assistance of Ms. Laura Williamson, recognized Math teachers from Prince Edward County Elementary, Middle and High Schools making significant professional contributions to mathematics in Region VIII and in Virginia.

As leaders of the PECPS annual review and revision of math curriculum and benchmark assessments, these teachers participated in implementing a rigorous protocol, and table of specifications, in the division assessment development process. They also served as a division training team at each school in division reading and math analysis workshops.

Region VIII Math Assessment Item Writing Project:

<table>
<thead>
<tr>
<th>Elementary</th>
<th>Middle</th>
<th>High</th>
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</thead>
<tbody>
<tr>
<td>Alicia Edwards</td>
<td>Wanda Dews</td>
<td>Calin Lupas</td>
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<tr>
<td>Jason Crowe</td>
<td>Sebastian Chirila</td>
<td>Noel Cabautan</td>
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C. Dr. Smith, with the assistance of Ms. Laura Williamson, recognized Mr. Charlie Lee, Custodial Supervisor and the Prince Edward County Public Schools Custodial Department for observing safety procedures resulting in no accidents or injuries during the entire 2011-2012 school year.

D. Dr. Smith and the Prince Edward County School Board recognized Mr. Bill Talbert of Francisco Auction Company and Mr. Bill Talbert for his dedication and service to Prince Edward County Public Schools.

ADDITIONS TO AND APPROVAL OF AGENDA:

On a motion made by Mrs. Leatherwood, seconded by Mrs. Lawman and carried, the agenda was approved as revised with moving Information Item C: Jobs for Virginia Graduates before the ACTION ITEMS by a unanimous vote due to the schedule of Mr. Barry Glenn.

CONSENT AGENDA:

On a motion made by Dr. Sedgwick, seconded by Mrs. Lawman and carried, the consent agenda was approved as presented by a unanimous vote.

A. Approval of Minutes
   1. Joint Meeting with Board of Supervisors, September 26, 2012
   2. Regular School Board Meeting October 3, 2012
B. Financial Reports
   1. Receipts
   2. Expenditures
   3. Payroll
   4. Bills (including addenda)
   5. Food Service financial report
   6. Attendance and Membership

The Board discussed several bills listed for approval, including student meal selections and the enrollment report.

INFORMATION ITEM:

C.) Barry Glenn, President and CEO, Jobs for Virginia Graduates presented information about the JVG organization and the curriculum that is utilized in the ISAEP Program.

The Board was given an opportunity to ask questions. Mr. Glenn will provide a detailed report to the Board on work assignment of previous students that have completed the program.

The Board will explore the possibility of offering a JVG credit course for students.

ACTION ITEMS:

A.) The Superintendent recommended that the Board approve the 2013-2014 Budget Development Calendar as presented. The calendar is subject to change based on the Board of Supervisors calendar and the final State Funding process.

On a motion made by Leatherwood, seconded by Dr. Dowdy and carried, the Board approved the 2013-2014 Budget Development Calendar as presented by a unanimous vote.

January 9, 2012          Regular Board Meeting, review budget request, salary Increases, goals
January 23, 2012         Initial Budget Work Session 5:30 p.m.
January 29, 2012         Dinner meeting with the Board of Supervisors, 5:30 p.m.
February 6, 2012         Budget Work Session 3:00 p.m.
                           Public Hearing 6:00 p.m.
February 13, 2012  Budget Work Session 5:30 p.m.

March 5, 2012  Dinner with Board of Supervisor to discuss 2013-2013 Budget

March 20, 2012  Finalize Budget to present to Board of Supervisors 5:30 p.m.

April 16, 2012  Board of Supervisors Budget Public Hearing 7:00 p.m.

April 23, 2012  Board of Supervisors Budget Work Session

May 15, 2012  School Board approves final Budget

B.) The Superintendent recommended that the School Board review the inclement weather makeup days on the approved 2012-2013 school calendar considering the two recent days missed.

According to the approved calendar, the next makeup days would be November 21st and January 4th. Several concerns have been expressed about using November 21st due to family travel plans.

The Superintendent recommended January 3rd and January 4th as makeup days (full instructional days), since they are already designated as teacher workdays. Second semester would begin January 3rd.

On a motion made by Dr. Sedgwick, seconded by Mr. Thomas and carried, the Board authorized using January 3rd and January 4th as inclement weather makeup days by a unanimous vote.

C.) The Superintendent recommended that the School Board approve the sale of surplus, obsolete technology equipment from the Career and Technology Center: 12 NCS Model CM3 computers, 15 Dell Model GX620, and 15 monitors. The items would be advertised for sale after school hours during the first week of December.

On a motion made by Mrs. Leatherwood, seconded by Mrs. Lawman and carried, the Board authorized the sale of Career and Technical Education Surplus Equipment by a unanimous vote.
NON-ACTION ITEMS:

A.) The School Board reviewed the 2013-2014 Budget Goals to be approved at the December board meeting:

- Improve academic opportunities and achievement for all students while closing the achievement gap.
- Strengthen home, school, business, and community engagement to advance staff and student achievement.
- Ensure that schools are safe, orderly, nurturing, and supportive of quality teaching.
- Promote a positive, healthy, and inviting school culture conducive to learning.
- Optimize effective use and management of operational resources that support, and retain highly qualified teachers and staff.
- Hire, support, and retain highly qualified teachers and staff.
- Provide resources and funding support for the School Board responsibilities related to the partnership agreement with Cambridge Education (Attachment B – Performance Accountability Measures).

The Board discussed the 2013-2014 Budget Goals and recommended eliminating Goal Seven (above), since the contract with Cambridge Education will end at the conclusion of the 2012-2013 school year.

B.) The School Board reviewed the Virginia School Board Association (VSBA) October Policy Updates. The revisions are based on changes in law and regulations. They are the following:

- GB Equal Employment Opportunity/Non-Discrimination
- GB-F Report of Discrimination (Same as Policy JB-F)
- GBA-F/ JFHA-F Report of Harassment (Same as Policy JFHS-F/GBA-F)
- GBA/JFHA Prohibition Against Harassment and Retaliation (Same as Policy JFHA/GBA)
- JB Equal Educational Opportunities/Non-Discrimination
- JB-F Report of Discrimination (Same as Policy GB-F)
- JFHA-F Report of Harassment (Same as Policy JFHA-F)
- GBA-F Report of Harassment (Same as Policy JFHA-F)
- JFHA/GBA Prohibition Against Harassment and Retaliation (Same as Policy GBA/JFHA)

The VSBA Policies will return in December for approval.
INFORMATIONAL ITEMS:

A.) Mr. Russell Dove, Chairman, discussed the 2013 Legislative Priorities for Prince Edward County Public Schools presented at the County Legislative Luncheon on October 24, 2012.

   1. Extend the probationary contract term for new teachers from three years to five years.
   2. Extend the probationary period from one year to two years for teachers with continuing contract who transfer from one school division to another.
   4. Fully fund the Virginia Retirement System to maintain long-term viability.
   5. Accountability standards remain high, but significant funding reductions make it harder to meet the standards. Funding cuts directly affect the quality of education for our children.

The Board discussed several priorities presented by the Board of Supervisors.

   B.) The Board received a monthly report of use of school property.

   C.) Item C was moved

   D.) Mr. Ian Nelson, Cambridge Education, LLC presented the annual School Quality Review results. The Board held discussion on the results of the survey.

   E.) Dr. Smith and the chairperson of each goal presented the 1st review of the Comprehensive Long-Range Planning Goals/Objectives to the Board. A public hearing will be held on December 5, 2012 at 6:00 p.m. for public input on the Goal Strategies. All committee members will be notified of the date and time for the public hearing.

Goal No. 1 – Laura Williamson
   Improve academic opportunities and achievement for all students while closing the achievement gap.

Goal No. 2 – Tara McDaniel
   Strengthen home, school, business, and community engagement to advance staff and student achievement.
Goal No. 3 – Dr. Roy Echeverria
Ensure that schools are safe, orderly, nurturing, and supportive of quality teaching.

Goal No. 4 – Dr. David Smith
Promote a positive, healthy, and inviting school culture conducive to learning.

Goal No. 5 – Richard Goode
Optimize effective use and management of operational resources that support teaching and learning.

Goal No. 6 – Freda Reid
Hire, support, and retain highly qualified teachers and staff.

F.) Mrs. Cindy Wahrman, Director of Finance, presented a brief overview of the School Activity Fund Audit. All accounts were found to be properly maintained with adequate control exercised over funds.

G.) Mrs. Mary Beth Echeverria, Coordinator of Career and Technical Education provided information to the Board on the Transition to Automotive Technology. On September 20, 2012, an instructor panel met and merged the 2012 National Automotive Technician’s Foundation (NATEF) standards with the Automotive Technology competencies. These new competencies that will be implemented in the 2013-2014 school year will soon be available in the Virginia Educational Resources Systems Online (VERSO). The only automotive program recognized by the Virginia Department of Education for the 2013-2014 school year will be Automotive Technology Programs (8506, 8507, and 8508).

CLOSED SESSION:

On a motion made by Mr. Dove, seconded by Dr. Dowdy and carried, the Board went into closed session at 4:27 p.m. for the following purposes:

A.) To discuss the appointments, resignations, retirement, sponsorship, and compensation of specific School Board employees and letters from parents as authorized by Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended.
B.) One request for religious exemptions, as authorized by Section 22.1-254(B)(1).
CERTIFICATE OF CLOSED SESSION:

On a motion made by Mr. Dove, seconded by Mrs. Leatherwood and carried, the Board returned to regular session at 5:11 p.m. and in doing so adopted the following certification of Closed Meeting:

WHEREAS, the Prince Edward County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the School Board that such meeting was conducted in conformity with Virginia Law:

NOW, THEREFORE BE IT RESOLVED that the Prince Edward County School Board hereby certifies, that to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting to which this certification applies; and (ii) only such public business which this certification applies, and (iii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE - AYE: 8
NAY: 0

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Clerk of the School Board

PUBLIC PARTICIPATION:

Mr. Moses Foster – Voiced concerns on the quality of administrative leadership, student enrollment, community relations and the closed session meeting held by the Board of Supervisors.

ACTION FOLLOWING CLOSED SESSION:

The Board took the following actions regarding personnel:

A.) On a motion made by Dr. Dowdy, seconded by Mr. Thomas and carried, the Board approved the revised personnel list removing Nicole Wahrman, Assistant Girls’ Basketball Coach, by a unanimous vote.

B.) The Superintendent recommended the Board approve the religious exemption status of two students, Family A. On a motion made by Dr. Sedgwick, seconded by Dr. Dowdy and carried the Board approved the religious exemption of Family A by a vote of 6-0-2; Mrs. Lawman and Dr. Varner opposed.
**PERSONNEL:**

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<tr>
<th>APPOINTMENTS</th>
<th>SCHOOL</th>
<th>POSITION</th>
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<tbody>
<tr>
<td>Donald Davis</td>
<td>Transportation</td>
<td>Bus Driver</td>
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<tr>
<td>Robert Williams</td>
<td>Custodial Dept.</td>
<td>Custodian</td>
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<tr>
<td><em>Cynthia Lee</em></td>
<td>Transportation</td>
<td>Van Driver/Bus Monitor</td>
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<tr>
<td><em>Delano Green</em></td>
<td>PECES</td>
<td>Substitute Teacher</td>
</tr>
<tr>
<td>Matthew Wahrman (community)</td>
<td>PECMS</td>
<td>Head Boys’ Basketball</td>
</tr>
<tr>
<td>Bruce Davis (volunteer)</td>
<td>PECMS</td>
<td>Asst. Boys’ Basketball</td>
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<td>Shaquinta Adkins (community)</td>
<td>PECMS</td>
<td>Head Girls’ Basketball</td>
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<tr>
<td>Joyce Johnson</td>
<td>PECMS</td>
<td>Cheerleading</td>
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<td>Carolyn Jones</td>
<td>PECHS</td>
<td>Head Cheerleading</td>
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<td>Carly York (community)</td>
<td>PECHS</td>
<td>Asst. Cheerleading</td>
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<td>Bruce Bogese</td>
<td>PECHS</td>
<td>Head Swim Coach</td>
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<td>Mary Jo Chassey (community)</td>
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<td>James Baker</td>
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<td>James Baker</td>
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<td>Head Outdoor Track</td>
</tr>
<tr>
<td>Dawn Woodard (community)</td>
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<td>Asst. Indoor Track</td>
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<tr>
<td>Dawn Woodard (community)</td>
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<td>Sebastian Chirila</td>
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<td>Head Boys’ Soccer</td>
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<td>Calin Lupas</td>
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<td>Michael Weaver</td>
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<td>Head Baseball Coach</td>
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<td>Brandon Kenny</td>
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<td>Gary Lutz</td>
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<tr>
<td>Marvin Meadows</td>
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<td>Head Softball Coach</td>
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<td>Martha Word</td>
<td>PECHS</td>
<td>Asst. Softball Coach</td>
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<td>Trevor Haupt (community)</td>
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<td>Head Girls’ Tennis Coach</td>
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<td>James Scott</td>
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<td>Carly York (community)</td>
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<td>Bruce Bogese</td>
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**RESIGNATIONS**

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<tr>
<th>Name</th>
<th>School</th>
<th>Position</th>
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<tbody>
<tr>
<td>Sandra MacDonald (11/8/12)</td>
<td>PECES</td>
<td>Occupational Therapist</td>
</tr>
<tr>
<td>Laken Lee (12/20/12)</td>
<td>PECHS</td>
<td>Special Education</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Instructional Aide</td>
</tr>
</tbody>
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*Employment is contingent upon the receipt of a satisfactory Child Abuse Report
**Employment is contingent upon the receipt of a satisfactory Child Abuse Report and Criminal Background check
MATTERS OF CONCERN:

Dr. Smith – Provided an update to the Board on the Professional Development held on November 6, 2012. Board of Supervisors has authorized the community survey and he is scheduled to have a phone conversation with K12 Insights later in the week.

Mrs. Lawman – When will the AP Students receive reimbursements for last school years’ scores? Are we really happy with our schedule (master schedule) at the high school? It is not working for a lot of the career and technical courses.

Dr. Varner – Pointed out a missing (E) at the middle school sign. Questioned whether mission statement was clear to readers. What is the status of the display banners? Is the plaque in place for the high school valedictorian and salutatorian? Are there other local Title 1-eligible schools that may have fallen into the same category as the high school with the turnaround process?

Dr. Sedgwick – Mentioned recognizing a teacher at each Board meeting and attaching a small stipend. Members voiced their concerns of attaching a monitory stipend and did not agree it’s a good idea for the Board to select members of the teaching staff for recognition.

SCHOOL BOARD MATTERS OF INTEREST:

November 2, 2012 – End of 2nd Six Weeks
November 5, 2012 – Teacher Workday, No School for Students
November 6, 2012 – Professional Development Day, No School for Students
November 7, 2012 – School Board Meeting, 1:30 p.m.
November 9, 2012 – Report Cards Go Home
November 14-16, 2012 – VSBA Annual Conference, Williamsburg, VA
November 21-23, 2012 – Thanksgiving Holiday
November 29, 2012 – Interim Report Day
December 5, 2012 – School Board Meeting, 1:30 p.m.
   Public Hearing 6:00 p.m. on Comprehensive Plan Goals
December 21, 2012 – End of 3rd Six Weeks
December 24, 2012 through January 2, 2013 – Winter Break Division Closed
April 14 through April 17, 2013 – District Accreditation Quality Assurance Visit

RESPONSE TO PUBLIC PARTICIPATION:

The Board will respond in writing.
ADJOURNMENT:

Mr. Dove moved, with no objection, to adjourn at 5:53 p.m.

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Mr. Russell L. Dove, Chair ......................................

Mrs. Angela L. Foster, Clerk