

The Edwardian

Prince Edward County Public Schools



Volume 7, No. 1

35 Eagle Drive, Farmville, Virginia 23901 / www.pecps.k12.va.us

August 2012

School opens August 9, 2012

Open House for all schools: Monday, August 6, from 2 to 7 p.m.

A Message from the Superintendent

Greetings!

Welcome to the start of a new school year! The beginning of each new year brings the excitement of new friends, new classes, new opportunities, and a chance to begin a new journey. We are excited and enthusiastic about this new school year, and the changes that it brings. Especially at the start of a new school year, it is important to focus on the vision statement that is the basis for the current Strategic Plan:

To become a high performing school division that prepares a diverse population with 21st century skills to become life-long learners who are responsible and productive citizens in a global society.

We are pleased to welcome all new staff members to our team. They will bring new ideas that will be of benefit to the entire educational team. The challenge that drives our continuous improvement as educators is the implementation of new standards and new expectations for student achievement. Our intensive professional development program will continue as the instructional program changes to help students achieve at increasingly higher levels.

At Prince Edward County Elementary School the changes and reorganization will continue to enhance student learning opportunities. At Prince Edward County Middle School, the implementation of the OLWEUS Anti-Bullying Program is an exciting step toward helping students learn more about their relationships with their peers, and how to be successful in school. Prince Edward County High School continues the process of transformation with higher expectations for student learning. Many improvements in student achievement are evident, and the graduation rate is improving, as well. The focus of the Career and Technical Center will be the improvement of opportunities for achieving industry certification.

At the start of this new school year, we look forward to working together as a team with parents and the community to continue the improvement of Prince Edward County Public Schools. One important step in that process is the development of a revised Comprehensive Plan. Many parents and staff members responded to the survey last April that served as a basis for this revision. Public involvement will be essential as the revised plan is finalized and implemented.

This is an exciting and a challenging time in education, and we look forward to starting a new school year!

Sincerely,
K. David Smith, Ed. D.
Division Superintendent



Back to School

Prince Edward County Middle School teachers Jamaika Roberson and Linda Nunnally unpack classroom materials in preparation for the start of a new school year August 9.

Tara McDaniel Takes PECPS Exceptional Programs Job

After years as a teacher and school administrator, Tara McDaniel took some time off to spend with her six-year-old son and infant twins. A year later, when she had returned to work as a fifth grade science teacher, she saw the Prince Edward County Public Schools advertisement for a Director of Exceptional Programs and knew it was for her.

"Then the planets aligned," she said with a characteristic grin.

The Director of Exceptional Programs is in charge of both special education and gifted education. It is a field

she and the PECPS job are a good fit.

"I have always wanted to work with children who have special needs and unique characteristics," she said.

Her career has given her years of experience in the field of exceptional education.

McDaniel is a graduate of Virginia Tech, with master's degrees in special education and administration and supervision from Longwood University.

She taught at the elementary school level in Nottoway



Tara McDaniel

See MCDANIEL p. 12

Prince Edward County Elementary School

1666 Zion Hill Road, Farmville, VA 23901

Phone (434) 315-2110, Fax 434-392-1583

PECES Information



Ms. Janice G. Page
Principal



Ms. Beatrice White
Assistant Principal



**Mrs. Gwendolyn
McQuaige-Hicks**
Assistant Principal

Ms. Trish Lynch
School Psychologist

Ms. KeShera Eanes
Registrar

**Mrs. Nancy
Reames**
School Nurse

Ms. Judy Layne
School Secretary

**Mrs. Barbara
Arieti**

Mrs. Alice Rucker
Receptionist

Mr. John Baker
Guidance
Counselors

**Mrs. Brenda
Wilson-Walton**
Bookkeeper

Message from the Principal

Dear Parents:

I would like to welcome you to the 2012-2013 school year. I am excited to be your child's principal and look forward to getting to know all of our new students and parents. We have been working hard this summer to make sure everything is ready for the arrival of your children.

Open House will be held on Monday, August 6, 2012, from 2:00 p.m. to 7:00 p.m. This is an important opportunity for you to meet your child's teacher and to pick up class schedules and other important documents for the new school year.

Beginning at 2:00 p.m. on August 6th, you may pick up your child's schedule at the following locations:

- Pre-K Orientation - Cafeteria
- Kindergarten - Art Room (B-20)
- 1st grade - Library
- 2nd grade - Music Room (Building G)
- 3rd grade - Gym (Building G)
- 4th grade - Gym (Building G)

Teachers will be available to meet with you and your child.

Virginia Law requires that each child must have a state-issued birth certificate, Virginia physical examination and required immunizations in order to attend school. Please make sure that you have completed these requirements so that your child will be permitted to attend school. If you have questions about this, please contact Mrs. Nancy Reames, school nurse, or Mrs. KeShara Eanes, registrar, at (434) 315-2110.

School will begin on Thursday, August 9, 2012. We are encouraging all students to ride the bus on the first day of school. By allowing your child to ride the bus in the morning, this will assist with a smoother afternoon dismissal and the avoidance of morning tardiness. Buses will unload and breakfast will begin at 7:45 a.m. Reading classes will begin at 8:10 this year and all students must be in classes prior to the 8:10 bell to avoid missing key instruction and being documented as tardy/truant. You will receive an attendance policy with specific requirements listed at the beginning of the school year. If you have questions, please contact the school.

I look forward to working with you to make your child's school year memorable and academically rewarding.

Sincerely,
Janice G. Page
Principal, PECES

PARENTS, PLEASE NOTE

**Reading instruction begins at PECES
at 8:10 a.m. each day.**

Buses arrive and unload from 7:45 to 8:00
and breakfast begins at 7:45 a.m.
All students must be in class prior to 8:10.

Transportation changes - for instance, if
your child will ride a different bus home
or be picked up instead of riding the bus -
will require a **written note** from parents. A
phone call is not sufficient.

Make sure to fill out the **student informa-
tion/emergency forms** completely and ac-
curately. The forms will be available during
Open House, Aug. 6, and will be sent home
with students the first day of school.

Get to know your child's teacher and classroom routines!

Communicate with teachers by email, voice
mail or handwritten notes. You can contact
teachers by email through the PECPS web
site: www.pecps.k12.va.us

Call the school at (434)315-2110 to leave a
voice mail message.

Check your child's bookbag and agenda
book. Read the newsletters, lunch menus
and announcements your child brings home.

Make sure you know when homework
packets go home and when they are due, and
make sure your child has some quiet time to
complete homework.

Attend parent-teacher conferences.

Elementary and Middle School Supply Lists

PRE-K

Please **DO NOT** label the following items:

- 2 boxes of Crayola crayons (No Roseart crayons)
- 1 pair of metal blade scissors (Fiskars or Crayola brand)
- 2 bottles of liquid glue
- 10 glue sticks
- 1 5x7 plastic pencil box
- 1 box of magic markers (Crayola washable)
- 1 4-pack Playdough brand playdough (NO ROSEART dough)
- 1 tri-fold rest mat
- 2 boxes of tissues
- 1 box of baby wipes (small)
- 1 box of gallon size Ziploc bags
- 1 box of quart size Ziploc bags
- 1 pack of paper plates

Please **DO** label the items below with your child's name:

- Complete change of clothes (shirt, pants, underwear, socks, etc. . .)
- Large bookbag or large back pack

Kindergarten

- 1 regular-size book bag (no rolling book bags, please)
- 2 boxes of Crayola crayons
- 1 pair Fiskars scissors
- 10 Elmer's glue sticks
- 2 plastic pocket folders
- 1 plastic pencil box (approximately 5 x 7)
- 2 family size boxes of tissues
- 2 bottles Elmer's white glue
- 1 box gallon size Ziploc bags
- 1 box quart size Ziploc bags
- 1 box sandwich size Ziploc bags
- 1 container of disinfecting wipes

*A complete change of clothes (seasonally appropriate) including underwear, socks, top, and bottom. Please label each item of clothing. Please resupply in January.

First Grade

- 2 boxes of tissues
- 3 packages of glue sticks (large)
- 1 supply box
- 2 boxes of 8 Crayola crayons
- 3 packages of #2 wooden pencils
- 1 package of highlighters

- 1 pair of scissors
- 1 small pink eraser
- 2 pocket folders without clasps
- 1 box of quart size Ziploc bags
- 1 box of gallon size Ziploc bags
- 2 Marble Composition Books
- 2 packs of dry erase markers

Second Grade

Individual Items:

- 24 #2 pencils
- 1 large pink eraser
- 1 12-pack of colored pencils
- 1 24-pack of Crayons
- 1 school supply box (needs to fit inside desk)
- 1 pair of scissors (Fiskars are an excellent choice)
- 6 glue sticks
- 5 Marble Composition Books (with sewn-in pages) *Used for journal and interactive notebooks
- 2 sturdy pocket folders with prongs (vinyl ones are a good choice)

Shared Items:

- 2 full-size boxes of facial tissues
- 3 highlighters

Third Grade

- 2 packages of wide-ruled notebook paper
- 2 spiral notebooks
- 2 composition (black and white) notebooks
- 2 pocket folders
- 3 packages of glue sticks
- 1 pair of Fiskars scissors
- 1 box of crayons
- 2 packages of (20) #2 pencils
- 1 package of colored pencils
- 2 highlighters (any color)
- 2 large pink erasers or package of cap erasers
- 1 small pencil sharpener with shavings container
- 2 boxes of tissues
- 1 canvas school supply pouch (in place of plastic supply box)

Note: Through the school year, teachers may request that supplies be replenished as needed (pencils, tissues, etc.)

Fourth Grade

- 5 70-page spiral notebooks
- 1 box of tissues
- 1 zipper pencil pouch
- 1 package of notebook paper
- 4 pocket folders
- 1 pack of cap erasers

- 1 4-pack set of dry erase markers
- 2 Marble Composition Books
- 1 box of quart size storage bags
- 1 box of gallon size storage bags

Items that should be in the student's pencil pouch daily:

- 4 sharpened #2 pencils
- 1 pack of Crayons or colored pencils
- 1 glue stick
- 1 small pencil sharpener with shavings container
- 1 pair of scissors
- Highlighters

Fifth Grade

- 4 (1 ½ inch) binders
- 2 composition books
- 4 pocket folders
- 2 packs of highlighters
- 4 8-packs of dividers
- 4 packs of wide-ruled paper
- 6 packs of #2 pencils
- 2 hand-held pencil sharpeners
- 1 single subject spiral notebook
- 1 4-pack of glue sticks
- 2 packs of markers
- 1 pair of scissors
- 1 pack of colored pencils

Sixth Grade

General Supplies:

- Glue sticks
- Loose-leaf paper
- 1 5-subject spiral notebook
- Highlighters
- 1 pair of scissors
- 1 hand-held pencil sharpener

Team 6A

(Carlson, Ramey, Gregory, Deitrich)

- 1 5-subject spiral notebook
- 1 1-subject spiral notebook
- 2 (1½ inch) 3-ring binders
- 2 (1 inch) 3-ring binders
- 4 packs of 5 dividers
- 2 2-pocket folders with prongs
- 1 pack of markers or crayons
- 10 glue sticks (Ramey)

Team 6B

(Fortner, Brisentine, Morgan, McGregor)

- 2 (1 inch) 3-ring binders
- 2 packs of 5 dividers
- 1 composition book
- 5 1-subject spiral notebooks
- 5 packs of 3 x 5 index cards

Seventh Grade

All Classes:

- #2 pencils
- Black and/or blue pens
- Loose-leaf paper

English

- 3-ring binder
- Several dividers
- Highlighters

History

- 3-ring binder
- 3 pocket folders
- Several dividers

Math

- Spiral notebook
- Glue sticks
- Graph paper
- Calculator
- Composition notebook (no wire)

Science

- 3-ring binder
- Composition notebook (no wire)

Eighth Grade

General Supplies:

- 3 4-packs notebook paper
- 1 pack of lead or wood pencils
- 1 hand-held pencil sharpener
- 1 pack of blue and/or black pens
- Red pens
- 1 box of (16) crayons

- 2 packs of glue sticks
- 1 pack of colored pencils or markers
- Ruler
- 6 highlighters (Mandatory: 2 each green, yellow and pink)
- Small pack dry erase markers
- Centimeter graph paper

Civics

- 1 medium binder (minimum of 1 ½ inches)
- 1 composition book
- 300 note cards (200 will be collected for later use)

Math

- 1 medium binder (minimum of 1½ inches)
- 2 legal sized notepads
- 1 composition book

Algebra I

- 8 AAA Batteries

Geometry

- Compass
- Protractor

Science

- 1 3-Subject notebook
- 2 Folders with pockets

English

- 1 3-inch Binder
- 1 composition book
- 18 dividers
- 1 pack white computer paper

PECES PTA

Join the group on facebook:
Prince Edward County Elementary PTA

and Saturday, Aug. 4

11 a.m. to 4 p.m.

at Walmart to

Stuff the Bus
with school supplies
for the Elementary School

Especially needed: pencils, crayons, glue sticks, loose-leaf paper, boxes of tissues, highlighters, markers, and other supplies listed above for grades Pre-K through 4.

Look for the school bus!

PECMS Information

Prince Edward County Middle School

35 Eagle Drive, Farmville, VA 23901
 phone (434) 315-2120, fax (434) 392-4286



Mrs. Lucy Carson
Principal



Mrs. Jeanine Garrett
Assistant Principal



Dr. Maurice Smith
Assistant Principal

Mrs. Latisha Clark
School Nurse

Mrs. Valerie Carter
Mrs. Michelle Townsend
Office Staff

Mrs. Brenda Wilson-Walton
Bookkeeper

Mrs. Angeles Christian
Ms. Tiara Sharpe
Guidance Counselors

Ms. Leole Entzminger
Librarian

Message from the Principal

Welcome students and parents,

I am truly excited about the start of a brand new school year at Prince Edward County Middle School. The teachers are already working to ensure the success of all our students.

Our school day starts at 7:45 a.m. as our buses arrive, and ends at 3:10 p.m. It is very important that students not arrive before 7:45 a.m. and not be picked up before 3:10 p.m. The instruction your child receives during the school day is vital to their success during the school year.

I would also like to remind students and parents that electronic devices, such as I-pods, video games, and other nuisance gadgets, are not allowed at school. These items along with visible cell phones will be taken by the staff, and parents are required to pick them up. No Exceptions!

The coming year brings higher expectations academically and new challenges for all. We are looking forward to working with you and your child this year. Remember, at Prince Edward County Middle School, we are "Soaring Higher!"

Lucy Carson
Principal, PECMS

PARENTS, PLEASE NOTE

Students can pick up their class schedules in the cafeteria and meet their teachers during Open House, Aug. 6, from 2:00 to 7:00 p.m.

Parents, please let the school know of any change of address or phone number.

Parents of sixth graders are reminded that students need to have the T-dap shot before entering school for the 2012-2013 school year. Students who have not had their T-dap shot will not be allowed to start school. Call the School Nurse, Ms. Latisha Clark, with questions.

PECMS Fall 2012 Sports Schedules

FOOTBALL

August	TBA	Park View (Jamboree)	Away	TBA
Aug. 29		Lunenburg	Home	6:00
Sept. 5		Russell	Home	6:00
Sept. 12		Bluestone	Away	4:30
Sept. 19		Nottoway	Home	6:00
Sept. 26		Park View	Away	6:00
Oct. 3		BYE		
Oct. 10		Halifax	Away	6:00
Oct. 25		Appomattox	Home	6:00

SOCCER

Sept. 6		BYE		
Sept. 11		Powhatan	Home	4:30 pm
Sept. 13		Central	Away	4:30 pm
Sept. 18		Park View	Home	4:30 pm
Sept. 20		Russell	Home	4:30 pm
Sept. 25		BYE		
Oct. 2		Halifax	Away	4:30 pm
Oct. 4		Bluestone	Away	4:30 pm
Oct. 9		Wyatt	Home	4:30 pm
Oct. 11		Central	Home	4:30 pm
Oct. 16		Powhatan	Away	4:30 pm
Oct. 18		Wyatt	Away	TBA
Oct. 23		#2 West vs. #1 East		
		#1 East vs. #2 West		TBA
Oct. 25		SSMSC Championship		TBA

VOLLEYBALL

Sept. 4		Cumberland	Home	4:30 pm
Sept. 6		Amelia	Home	4:30 pm
Sept. 11		Powhatan	Home	4:30 pm
Sept. 13		Central	Away	4:30 pm
Sept. 18		Park View	Home	4:30 pm
Sept. 20		Nottoway	Away	4:30 pm
Sept. 25		Cumberland	Away	4:30 pm
Oct. 2		Halifax	Away	4:30 pm
Oct. 4		Bluestone	Away	4:30 pm
Oct. 9		Wyatt	Home	4:30 pm
Oct. 11		Appomattox	Away	4:30 pm
Oct. 16		Amelia	Away	4:30 pm
Oct. 18		Powhatan	Away	4:30 pm
Oct. 23		Central	Home	4:30 pm
Oct. 25		Nottoway	Home	4:30 pm

PECPS 2012-13 SCHOOL CALENDAR

August	1-8	Teacher Workdays and Professional Development	February	14	End of 4th Six Weeks
	6	Open House at all schools 2:00-7:00 p.m.		15	Student Holiday
	9	School begins		18	Teacher Workday
	29	Interim Report Day		21	President's Day Holiday
September	3	Labor Day Holiday		21	Early dismissal for students 12:30 p.m.
	20	End of 1st Six Weeks Early dismissal for students 12:30 p.m. Teacher workday 12:30-3:30 p.m.			Parent-Teacher Conferences 3:00 - 7:00 p.m.
	27	Early dismissal for students 12:30 p.m. Parent-Teacher Conference 3:00-7:00 p.m. Report Cards		*26	Report Cards Rescheduled Parent-Teacher Conferences if Feb. 21 is a snow day or a 2-hour delay
October	5	Student Holiday Professional Development for Teachers	March	11	Interim Report day
	8	Fall Break		15	Student Holiday
	15	Interim Report Day		29	Teacher Professional Development day End 5th Six Weeks
November	2	End of 2nd Six Weeks	April	1-5	Spring Break
	5	Student Holiday Teacher Workday		12	Report Cards
	9	Report Cards		26	Interim Report Day
	21-23	Thanksgiving Holiday	May	18	PECHS Graduation
	29	Interim Report Day		23	End of 6th Six Weeks Last Day of School for Students Early dismissal for Students 12:30 p.m. Teacher workday 12:30-3:30 p.m.
December	21	End of 3rd Six Weeks		24	Teacher workday
	24-31	Winter Break		27	Memorial Day Holiday
January	1-2	Winter Break		28-29	Teacher Workdays
	3-4	Teacher Workdays	June	6	Report Cards
	7	Second Semester Begins			
	11	Report Cards			
	21	Martin Luther King Jr. Day Holiday			
	28	Interim Report Day			

Lunch prices for all schools

Student Breakfast
Full price 1.00
Reduced price .30

Student Lunch
Full price \$1.85
Reduced price .40

Adult Breakfast \$1.75
Adult Lunch \$2.75

Application for free/reduced
lunch can be found online,
www.pecps.k12.va.us
or call your child's school.

Inclement Weather Make-Up Days:
1st Semester: Oct. 5, Oct. 8, Nov. 21, Jan. 3, Jan. 4
2nd Semester: Feb. 15, Feb. 18, Mar. 15,
May 24, May 28, May 29

The School Board, upon the recommendation of the Superintendent, reserves the right to modify the calendar as needed.

PECHS Fall 2012 Sports Schedules

Varsity Football

Date	Opponent	Time
Aug. 10	@Bluestone (scrimmage)	6:30
Aug. 17	Randolph-Henry (scrimmage)	6:30
Aug. 24	@Fluvanna	7:30
Aug. 31	Cumberland	7:30
Sept. 7	Buckingham	7:30
Sept. 14	@Rustburg	7:00
Sept. 21	Liberty Christian	7:30
Sept. 28	@Powhatan	7:30
Oct. 5	@Park View	7:00
Oct. 12	Brunswick	7:00
Oct. 19	@Greensville	7:00
Nov. 2	Southampton	7:00

Cross Country

Aug. 29	Southside @ PE	4:30
Sept. 5	@ Park View	4:30
Sept. 6	Prince Edward Invitational	4:30
Sept. 11	Collegiate	2:00
Sept. 12	@ Greensville	4:30
Sept. 19	@Southampton	4:30
Sept. 26	Southside @ PE	4:30
Oct. 3	@ Park View	4:30
Oct. 10	@ Greensville	4:30
Oct. 17	@ Southampton	4:30
Oct. 24	Southside District	4:00

JV Football

Date	Opponent	Time
Aug. 10	@ Bluestone (scrimmage)	5:00
Aug. 16	@R-H/WC (scrimmage)	6:30
Aug. 23	Fluvanna	6:30
Aug. 30	@Cumberland	7:00
Sept. 6	@Buckingham	7:00
Sept. 13	Rustburg	6:30
Sept. 20	@Liberty Christian	6:30
Sept. 27	Powhatan	6:30
Oct. 4	Park View	6:30
Oct. 11	@Brunswick	6:30
Oct. 18	Greensville	6:30
Nov. 1	@Southampton	6:30

Golf

Aug. 3	@ Randolph Henry	9:00 (9 holes)
Aug. 13	SS @Southampton	10:00 (18)
Aug. 16	SS @ Greensville	10:00 (18)
Aug. 23	SS @Prince Edward	10:00 (18)
Aug. 30	SS @ Park View	10:00 (18)
Sept. 4	SS @ Southampton	4:00 (9)
Sept. 11	SS @ Greensville	4:00 (9)
Sept. 13	SS @ Prince Edward	4:00 (9)
Sept. 18	SS @ Park View	4:00 (9)
Sept. 25	District Tournament	10:00

Volleyball

Aug. 14	Central (scrimmage)	5:00
Aug. 16	@ Appomattox(scrimmage)	5:30
Aug. 23	Randolph-Henry	6:00
Aug. 24	@ Nottoway	6:00
Aug. 28	Cumberland	6:00
Aug. 30	Buckingham	6:00
Sept. 5	Nottoway	6:00
Sept. 6	@Randolph-Henry	6:00
Sept. 11	Park View	5:30
Sept. 13	@ Cumberland	6:00
Sept. 18	@ Brunswick	5:30
Sept. 20	Greensville	5:30
Sept. 27	@Southampton	5:30
Oct. 2	@ Park View	5:30
Oct. 4	Brunswick	5:30
Oct. 9	@ Greensville	5:30
Oct. 11	@ Buckingham	6:00
Oct. 16	Southampton	5:30
Oct. 18	Park View	5:30
Oct. 23	@ Brunswick	5:30
Oct. 25	Greensville	5:30
Nov. 1	@ Southampton	5:30

Prince Edward County High School

1482 Zion Hill Road, Farmville, VA 23901
phone (434) 315-2130, fax (434) 392-1901

Prince Edward County Career and Technical Center

1419 Zion Hill Road, Farmville, VA 23901
phone (434) 315-2140

PECHS Information



Mr. Craig B. Reed
Principal



Mrs. Mary Beth Echeverria
Coordinator of CTC



Mrs. Ruth Williamson
Assistant Principal



Mr. Rodney Kane
Interim
Assistant Principal
Athletic Director,
Student Activities

Mrs. Kathy Barron
School Nurse

Mrs. Patricia Holcomb
Registrar

Mrs. Rita Moseley
Principal's Secretary

Ms. Heather Swank
High School Receptionist

Mrs. Courtney Bailey
CTC Receptionist

Mrs. Brenda Nash
Bookkeeper

Message from the Principal

We BELIEVE that Prince Edward County High School is a great school!!!!

During our second year of transformation, our school continued to grow and move toward academic excellence. While we still have much to do, it is obvious that we are moving in the right direction in regards to student achievement and making our school a first-class institution. As principal of Prince Edward County High School, I continue to be excited about the possibilities for success at PECHS. As a priority school, Prince Edward County High School continues to grow in regards to academic achievement and culture. Last year was the second year of transformation for our school; however, because of the partnership of teachers, parents, and community members we were able to continue the pattern of success for our students and our community. Additionally, we saw a number of improvements in academic performance. While there continues to be much work to do, our school, our parents share in the success of our hard work!!!

This year, our theme will be "Believe." For our students, that means that they will adopt beliefs and notions about their ability to be successful not only at our school, but after graduation and beyond. To add, our teachers will continue to believe that ALL of our students can be successful, when systems and processes are created for students at all levels. For our parents and community members, the belief will be that their partnership and participation is essential to the success of our school. Ultimately, students, teachers, parents and community members should believe that Prince Edward County High School is a great school and can be the best school in the state.

During the summer, the leadership team and other faculty members have been working hard to plan for the year as well as to provide support for our learners during the coming school year. Our School Improvement Team and Professional Development Team have organized a number of activities to support our beliefs about student success and how to make our students believe that they can be successful.

I am certain that this will be a great year for our school and our learners and I look forward to your continued partnership and success.

Craig Reed
Principal, PECHS

We welcome two new guidance counselors:



Ms. Dominique Foster
Guidance Counselor



Mrs. Emily Kennedy
Guidance Counselor

PECHS Fees

A locker will be assigned to each student at no cost.

Parking Decal - \$10

Sports passes:

Individual Games - \$6

Family Passes - \$100 for family of 4

Student Passes - \$25

Class Dues:

Freshmen - \$15

Sophomores - \$25

Juniors - \$35

Seniors - \$60

+ \$37.80 for graduation cap and gown

*Dues should be paid on or before October 15.

After this deadline,

dues will increase by \$10 per year.

A payment plan can be established

prior to October 15.



PECHS Students Compete at FBLA National Leadership Conference

PECHS Future Business Leaders of America students Da'Quan Johnson and Sarah Campbell, both graduates of the PECHS Class of 2012, traveled to San Antonio in June for the Gateway to Greatness FBLA National Leadership Conference. Individuals, state teams, and local chapters competed in more than 50 different events representing a wide range of activities. Johnson placed first at both regional and state competitions in the Job Interview category to earn the right to participate in the national competition. Campbell placed first in the Longwood Region competition and second at the state level in Public Speaking II. Accompanying the FBLA students to the national conference were chaperones Thomasine Stroble and Michael Campbell. The high school's FBLA chapter is one of a number of PECHS academic teams and co-curricular organizations gearing up for competition in the 2012-13 school year.

High School Supply Lists

AP Classes

Flash drive
5 x 8 white note cards

Math

3-ring binder
3-hole notebook paper
Pencils
Colored pencils/markers
Calculator (TI84 Plus)

Geometry

Protractor
Compass
Ruler
1 single-subject spiral notebook, college ruled
1 highlighter

English

Pencils
Pens (blue or black)
1 large binder (2-3 inch) with dividers
Loose-leaf paper
Notebooks with holes for binder rings
Flash drive
Highlighters
Index cards

Business Law and Principles of Business and Marketing

Flash Drive
Notebook/Portfolio
Pencils and pens
Paper
Standard Calculator
Personal Pocket Dictionary (Optional)
Daily newspaper and/or weekly business magazine subscription (suggested but not required)

Accounting, CIS and Word Processing

3-ring binder
Loose-leaf notebook paper
Ruler (Accounting only)
Pencil
Black pen
Inexpensive calculator (Accounting only)
Flash drive or other electronic storage device
Folder for graded work
Dividers

Medical Systems and Office Administration

Pen or pencil
White-out
Pocket folder or steno notebook recommended

Agriculture and Horticulture

1½ inch 3-ring binder notebooks
Notebook paper
Pens
Pencils

Intro. to Health Occupations

125 Index Cards

Nurse Aide 1/2

3-inch 3-ring binder
25 tab dividers
Colored pencils
125 Index Cards
White uniform pants/skirt
White nursing shoes or white tennis shoes

Nurse Aide 3/4

White uniform pants/skirt
White nursing shoes or white tennis shoes

Auto Servicing and Building Trades

Pencils
Pens
Notebook paper

Drafting

Below is a list of supplies your child will use in CAD 1 class. If you would like to purchase these items for home that would be fine; however, everything your child needs will be available in class.

T-square
30/60 degree triangle (small)
Lead holder
Eraser
Drafting tape or drafting dots
Erasing shield
Lead pointer with 2H lead
45 degree triangle (large)
Architect's scale
Drafting brush

Electronics and Computer Systems

Pencils or pens
Notebook paper

ISAEP

Mechanical pencils
Flash drive (JVG Content)
6-inch ruler
3-ring notebook

Social Studies

Divider pages
Loose-leaf paper
Highlighters
Blue or black pens
#2 pencils
1 sheet of white poster paper
Markers or colored pencils
3 x 5 white note cards
3-ring binder (2-inch or larger)

Culinary Arts

2½ inch binders and a regular size notebook for keeping tests, quizzes and class work

1 ½ inch to 1 inch binder for portfolio

Paper

Pens

Pencils

Basic calculator

Black leather, toe-enclosed, non-skid shoe (no writing or design on the shoe)

Dark blue/black/khaki type pants, properly hemmed- no embroidery designs (Dickies are fine)

Science, all classes

3-ring binder
Loose-leaf paper, college ruled
Blue/black pens
#2 pencils
Colored pencils

Additional Supplies by Specific Subject:

Earth Science and Geology

1 pack of glue sticks
1 pair of scissors
1 composition notebook
2 packs 3x5 note cards

Biology, Anatomy, and Advanced Biology Topics

1 pack of markers

Chemistry and Physics

Calculator with scientific notation (does not have to be a graphing calculator)
Safety glasses (e.g. shop glasses or woodworking glasses)

Foreign Language Classes

Liquid chalk
6-pocket wall file organizer
Large paper clips
Pencil sharpener
Pencils/pens
Scissors
Tape
Dry-Erase markers
Loose-leaf paper
File folders

Art

Plastic storage box (size of shoe box)
Permanent marker color set (8 colors)
Paintbrushes (set of 5 water colors brushes)
12 drawing pencils
8 -12 colored pencils
Pencil sharpener
Sketchbook
2 kneaded erasers
Ruler
Compass
2 glue sticks
Art smock or old large shirt

Physical Education

White T-shirt
Dark-colored shorts
Sneakers and socks
Notebook

Making Attendance a Priority

Details of PECPS Attendance Regulations

Prince Edward County High School Attendance Policy

Pages 71-80 of the PECHS Student Handbook

Purpose

The Prince Edward Schools attendance policy is designed to promote student attendance. Regular school attendance cannot be overemphasized and is necessary for maximum school achievement. In addition, punctuality and dependability in meeting assigned responsibilities are personal behavioral habits valued in our society.

Philosophy

Prince Edward County Schools encourage students and parents to join them in taking an active role to maintain high attendance standards. Daily school attendance is directly related to academic performance, positive work habits, and the development of responsibility needed for the transition from school to the world of work.

Today's employers are seeking students who have developed essential skills of punctuality and self-discipline. We believe that students need to be held accountable for their "job" of attending school every day, thus preparing them to be responsible young adults in the real world.

Optimum student attendance is a cooperative effort and Prince Edward County High School expects parents to take an active role in accepting the responsibility for good attendance. Parents and students should make attendance a priority for the school year.

Attendance Requirement

School attendance is required under the current laws of the Commonwealth of VA.

Excused and Unexcused Absences/Tardies

Students are expected to know the difference between an excused and unexcused absence/tardy. Approved documentation must accompany each excused absence/tardy. To clear the student's record, a list of students who have turned in appropriate documentation shall be distributed to all teachers at the end of each six weeks. Averages can be calculated and grades can be given.

Students who have not turned in approved documentation must go through the Appeals Process at the end of the semester. Grade averages will be withheld, pending action by the Appeals Committee which will determine if the student has met the attendance requirement. Students who do not meet the attendance requirement may lose credit for courses.

(A) Excused Absences/Tardies: personal illness; illness in immediate family, such as parents, child, and siblings; medical and dental appointments; death in family; court/lawyer appointments; excuse given by the school administration; late bus arrival; visits

to colleges (2 day maximum); and approved field trip.

Appropriate documentation is required for all excused absences/tardies and must be submitted to the Attendance Officer within 30 school days of the absence.

(B) Appropriate documentation includes the following: official notes from medical personnel such as the doctor, hospital, dentist, or school nurse; a copy of an obituary or funeral program; a copy of court notice or memo from the lawyer; official verification of a college visit; memo from school administration.

Notes from parents are sufficient evidence for re-entry to class, but they may not be sufficient documentation for the Appeals Process.

Please check with the Attendance Officer for clarification regarding what is appropriate documentation.

(C) Unexcused absences/tardies: no note presented; family errands, family business; shopping; personal hair care/nail appointments; babysitting; pleasure/family trips; working/employment; skipping school; missing the school bus; car trouble/flat tire/ran out of gas, etc.

The Appeals Committee may not approve other reasons for absences/tardies.

Absences/Loss of Credit

Absences are recorded by individual classes and by school day. If a student has 10 absences, the principal has discretion to deny credit or promotion.

It is the intention of the attendance policy that the number of absences for each course will provide more than adequate consideration for common illness or family emergencies. Parents are encouraged to schedule student appointments outside of the school day.

After a student has been absent five (5) times from a class, a letter indicating the dates of absence will be mailed to the parents. This warning letter will include a reminder of the attendance requirement.

There may be extenuating circumstances which could create an extension to the 10-day limit, which would be subject to the appeals process [i.e., extended illness with verification from a doctor, death in the family].

Days or time present in In-School Suspension, detention, or Out-School-Suspension will not count as days or time absent.

Absence for Part of a Class

Any student who misses more than 10 minutes of any class will be counted absent from class unless the time loss is a result of a school-related activity. Skipping a class may result in suspension.

Tardy to Class

When the tardy bell rings, students must be in the classroom. An absence will be assigned each time

a student is tardy (unexcused) to class three times. These absences do count towards absences for attendance and possible denial for credit.

Admission to Class Following Absence

A note must be sent on the day the student returns. The note must contain the date of absence, reason for the absence, a parent or guardian's signature, and a phone number where the parent/guardian can be reached to verify the note. The student must present the note to his/her first block teacher. All notes will be retained for the use by the Attendance Appeals Committee should an appeal be necessary.

Pre-Arranged Absences

Requests for extended absences because of travel and college visits should be submitted in writing prior to the absence. The dates to be missed and the nature of the absence should be included in the requests. Vacations and appointments should be scheduled outside of class time whenever possible. Prearranged absences do count toward absences for attendance.

Junior and senior visits to colleges or armed services appointments (a maximum of two days per school year with written verification and administrative approval) are to be considered part of the 10-day absence limitation. Depending on circumstances, additional days for college visits may be allowed with prior approval by the administration.

Absences due to the following reasons will not count against a student's total number of absences from a class:

- Participation in approved school-sponsored activities
- Placement on homebound instruction

Regulation Distribution

A summary of the attendance regulation will be distributed to each student. The regulation will be discussed in the classroom with students and each student will sign a sheet indicating that he/she has reviewed and understood the regulation. Guidance counselors will review this regulation with new students who enter after the beginning of the term.

Make-up Work

A student will have an opportunity to complete assignments missed because of absence subject to the following rules:

A. A student may make up assignments for absences initiated by the approved authorities of the school; i.e., suspension, conferences or school activities, and for other allowable absences.

B. The time allowed to make up work missed is equal to twice the amount of time absent up to a maximum of five days. A student is expected to make up all work and must assume the responsibility for requesting the assignments missed. Upon returning to school, students are responsible for any assignments or tests that were scheduled prior to the student's ab-

sence. Time allowed for making up new work and tests is determined by the number of days absent. For example, a student who is absent one day is allowed two days to make up work; a student who is absent five days is allowed five days to make up work.

Attendance Appeals/Due Process

A student who has not met the class attendance requirements due to extenuating circumstances may appeal for credit for the course. Extenuating circumstances may include, but are not limited to, the following: prolonged personal illness, death in the family, required court appearances, participation in a rehabilitation program, religious holidays. The Attendance Appeals Committee will be responsible for keeping records of all appeals and resulting decisions.

The Attendance Appeals Committee will consist of the high school assistant principal, attendance officer, and high school teachers. This committee approves or denies acceptance of days absent based on documentation submitted to it by the student.

This appeal must be filed with the Attendance Appeals Committee by the deadline set by the administration at the end of each semester. Within 2 weeks prior to the semester exams, the Attendance Appeals Committee at the high school will review any appeals along with required documentation to determine whether the student in question will be allowed to receive credit for that course providing he/she completes all requirements for that course.

Final decisions regarding loss of credit will be made by the principal. Students will have ten (10) school days to appeal to the principal after the end of the term.

If a student is denied credit by the principal, the student or parent may appeal the decision to the superintendent, and, subsequently, to the School Board.

Upon notification that a student has been denied credit for a particular course(s), the student, parent or guardian may appeal that status. A student is responsible for supplying appropriate documentation for an absence. This should include doctor records, court records, orthodontist appointments, etc. This status will be reviewed by the Attendance Appeals Committee. The principal will grant or deny credit based on the appeal.

Note: This policy is based on the belief that satisfactory attendance in class is necessary if a student is to receive credit for a course. The student may, throughout the course for which a grade of NC is given, request the instructor to give him/her a list all grades earned in that course. While the Attendance Appeals Committee will consider each case, it should always be noted that excessive absences for common illness may not always result in a successful appeal. A necessary aspect of an attendance appeal is well-documented records for all absences.

Tardy to School

A student who is tardy to school must sign in in the Main Office and receive an admittance slip before reporting to class. Oversleeping, car trouble, or missing the bus are not considered valid reasons for being tardy.

Early Dismissal

No student will be granted permission to leave

school grounds unless the student brings written permission from his/her parents(s) or guardian. Early dismissal notes are to be brought to the main office prior to 1st block.

Students must sign out in the high school office before leaving school grounds for an early dismissal. Students must present early dismissal approval slips to the instructor if being dismissed during a class block. Three early dismissals from class of 10 minutes or less will be equal to an absence. These absences do count toward absences for attendance and possible denial for credit.

A telephone number on the permission letter is required for the parent or guardian. The school will call the parent/guardian to confirm that the note is valid. Forging a parent's/guardian's signature on a note will result in disciplinary action.

Students are not permitted to leave school to purchase or eat lunch, or bring lunch back on campus.

Attendance on a daily basis is a mandatory requirement for all students. The Code of Virginia, requires that all children who have reached their fifth birthday on or before September 30 and who have not yet reached their eighteenth birthday must attend school. This requirement does not apply to any child who has obtained a high school diploma, its equivalent, or a certificate of completion or who is exempted pursuant to the provisions of the law.

When a student accumulates more than six (6) unexcused absences in an academic year, the Director of Student Support Services will enforce the provisions of the Code of the State of Virginia, by either or both of the following:

- (1) filing a complaint with the Juvenile and Domestic Relations Court alleging the pupil is a child in need of supervision; or
- (2) instituting proceedings against the parent for contributing to the delinquency of a minor.

ABSENCES:

Students are expected to be in school every day. Parents/guardians are expected to contact their child's school on the day of the child's absence to inform the school of that absence. Parents/guardians are encouraged to notify the school of pre-arranged appointments as soon as the dates of such appointment are known. For any reason, a written note providing the dates of and reasons for the child's absence is required from the parent/guardian within five (5) days of the child's return to school. The purpose of this note is to determine whether or not the student's absence is excused or unexcused. This note will be maintained until the end of the school year for documentation purposes.

A. Excused Absences

In support of the mandatory attendance law, Prince Edward County Public Schools defines excused absences as the following conditions which represent acceptable reasons for a student's absence from school:

Illness - When a student is unable to attend school due to an illness, a note written by the parent or a physician documenting the illness will provide evidence of the illness for the school.

Chronic/Extended Illness - For students who are absent because of chronic illness, a disability, or because of a need for homebound services, the par-

ent must complete a Chronic/Extended Illness Notification Form with the principal at the beginning of the enrollment of the student in school or upon the onset of the student's condition that affects regular attendance. Documentation from a physician will be required. If the parent does not complete the form or does not provide documentation from a physician of a chronic or extended illness, the principal will review the child's attendance for needed services and/or applicable sanctions of the attendance law.

Prearranged Appointments - For appointments with the court, social services or other state agencies and appointments with health care providers, official documentation must be presented to the school.

Family Death or Emergency - For absences because of a death in the family or an emergency beyond the family's control, the parent must notify the school and provide documentation for the absence. ("Family" is defined as immediate family of mother, father, siblings, and grandparents.)

Religious Observances - Absences as a result of observances of religious holidays should be prearranged by the parent with school personnel. If the parent/guardian is unable to prearrange the absence, a request for exemption must be received no later than the second day after the student's return to school from the absence occasioned by the religious observance.

Exceptional Circumstances - The principal may approve prearranged absences for situations in which an exemption from attendance appears to be in the best interests of the student and his/her family (example: college visitation). Prior to the student's absence, the parent or guardian must complete the Request for Exceptional Circumstance to Attendance Form. The parent/guardian will document on this request form the rationale for the absence, dates of absence, and siblings within the school division for whom the exception will also be requested. The principal must provide the response to the Requests for Exceptional Circumstance in writing to the parent/guardian. In documented extenuating circumstances, the principal may approve an absence after the fact as exempt from the sanctions of the attendance policy.

For those circumstances which cause the student to be absent and prior request for approval is not possible, the parent/guardian must complete the Request for Exceptional Circumstances within two (2) days of the student's return to school.

No more than two (2) days may be approved by the principal for exceptional circumstances during a school year. For requests of more than two (2) days, the request must be endorsed by the principal and approved by the Director of Support Services.

B. Unexcused Absences

In compliance with the Code of Virginia 22.1-258, the school division has established procedures that school division personnel are required to follow when a student fails to report to school and no indication has been received by school personnel that the pupil's parent/guardian is aware of and supports the student's absence (example: running late, missed the bus, overslept, etc.).

Suspensions - For absences because of a suspension, the parent will be notified of the suspension and the date when the student will be expected to return to school. The student must return on the indicated date.

The law mandates that, whenever any student fails to report to school and no indication has been received by school personnel that the student's parent/guardian is aware of and supports the student's absence (unexcused absence), an effort to notify the parent by telephone to obtain an explanation for the student's absences shall be made.

PROCEDURES for UNEXCUSED ABSENCES

Whenever a student fails to report to school for a total of three (3) unexcused days, a letter will be sent to the parent/guardian by the school explaining the consequences when a parent/guardian and student are in violation of Code of Virginia.

Whenever a student fails to report to school for a total of five (5) unexcused days in the school year, as defined above (unexcused absence), a Parent Conference will be held at the school with the principal, teacher, school counselor, and student to discuss the accrued absences. The meeting will be held to discuss the attendance of the student and to develop an "Attendance Contract" with the student and parent, outlining goals for improved attendance.

At the 6th unexcused absence, the Attendance Support Team will convene to develop a plan of action to ensure improved student attendance. The plan shall include documentation of the reasons for the student's nonattendance. A referral will be made to the Director of Student Support Services, who will enforce the provisions of the law by either or both of the following:

Filing a complaint alleging the student is a child in need of supervision (CHINS Petition) or instituting proceeding against the parent/guardian for Truancy charges.

Providing interventions and /or options for a student who fails to make academic progress as a result of attendance problems.

PROCEDURES FOR ABSENCES and TARDIES Make-Up Work

When students are absent, including absences for suspension or expulsion recommendations, an opportunity to make up work will be provided. Make-up work is encouraged so that students will profit from future instruction. Work (including tests) missed due to an absence may be made up and credit given for

such work. Upon the student's return to school, he/she must make up the work within five (5) school days. Additional time may be granted by the principal due to the extenuating circumstances.

Perfect Attendance

For purpose of determining perfect attendance, the student must be in attendance for a period of two hours to be counted as present for the school day. Pre-arranged absences for religious observance will not count against perfect attendance.

Excessive and Unexcused Tardies to School or to Class

Tardiness to school or to class is unacceptable. Students are expected to attend all assigned classes every day. Absence from class includes late arrival, early dismissal, or missing any class. Justifiable reasons for nonattendance should be submitted to the school for each absence, late arrival, or class absence. Unexcused tardies and/or skipping are considered a violation of compulsory attendance.

Students are expected to arrive at school on time and remain in class the entire day. Late arrivals and early dismissals are not acceptable and will be addressed as a discipline issue in the Code of Student Conduct Handbook.

REPORTS of CHILDREN ENROLLED and NOT ENROLLED

The Code of Virginia requires that within ten (10) days after the opening of the school, each public school principal will report to the division superintendent:

The name, age and grade of each pupil enrolled in the school, and the name and address of the pupil's parent or guardian; and to the best of the principal's information, the name of each child subject to the provisions of this article who is not enrolled in school, with the name and address of the child's parent or guardian. Within one calendar month of the opening of school, the principal of each school will send to the parents or guardian of each student enrolled in the school a copy of the compulsory school attendance requirements of the law and the enforcement procedures and the policies established by the School Board.

The school division will typically comply with the above requirements by delivering a copy of the student Code of Conduct Handbook to students and their parents at the beginning of the school year. Attendance law, policies and procedures will be reflected in that handbook.

REPORTS of CHILDREN with FIVE (5) or MORE UNEXCUSED ABSENCES

At the end of each school year, each school principal will report to the division superintendent the number of pupils by grade level for whom a conference was scheduled as required by Code of Virginia. The division superintendent will complete a report and submit it to the Virginia Department of Education.

What happens when a student has unexcused absences?

- 3 unexcused absences: letter sent to parent/guardian
- 5 unexcused absences: parent conference and attendance contract signed
- 6 unexcused absences: referral to director of student support services
- 10 unexcused absences: possible denial of course credit
- 15 consecutive absences: student is dropped from school enrollment

Section 36 of the PECHS Student Handbook: SKIPPING CLASS OR LEAVING CLASS WITHOUT PERMISSION

When you willfully stay out of class for no valid reason, are 10 or more minutes late without a valid written excuse or leave class without permission, you will be considered to be cutting class. Failure to bring a note on the day following an absence may result in being written up for skipping class.

1st Offense	Conference and parent notification by administrator
2nd Offense	1-3 days Alternative to Suspension
3rd Offense	1-3 days Out-of-School Suspension
4th Offense	1-5 days Out-of-School Suspension and Referral to Division Superintendent/designee

Prince Edward County Middle/Elementary School Attendance Policy

Attendance on a daily basis is a mandatory requirement for all students. The Code of Virginia, Section 22.1-254, requires that all children who have reached their fifth birthday on or before September 30 and who have not yet reached their eighteenth birthday must attend school. This requirement does not apply to any child who has obtained a high school diploma, its equivalent, or a certificate of completion or who is exempted pursuant to the provisions of the law.

When a student accumulates more than six (6) unexcused absences in an academic year, the Director of Student Support Services will enforce the provisions of the Code of the State of Virginia, Section 22.1-258, by either or both of the following:

(1) filing a complaint with the Juvenile and Domestic Relations Court alleging the pupil is a child in need of supervision; or

(2) instituting proceedings against the parent for contributing to the delinquency of a minor.

I. ABSENCES

Students are expected to be in school every day. Parents/guardians are expected to contact their child's school on the day of the child's absence to inform the school of that absence. Parents/guardians are encouraged to notify the school of pre-arranged appointments as soon as the dates of such appointments are known. For any reason, a written note providing the dates of and reasons for the child's absence is required from the parent/guardian within five(5) days of the child's return to school. The purpose of this note is to determine whether or not the student's absence is excused or unexcused. This note will be maintained until the end of the school year for documentation purposes.

A. Excused Absences

In support of the mandatory attendance law, Prince Edward County Public Schools defines excused absences as the following conditions which represent acceptable reasons for a student's absence from school:

Illness - When a student is unable to attend school due to an illness, a note written by the parent or a physician documenting the illness will provide evidence of the illness for the school.

Chronic/Extended Illness - For students who are absent because of chronic illness, a disability, or because of a need for homebound services, the parent must complete a Chronic/Extended Illness Notification Form with the principal at the beginning of the enrollment of the student in school or upon the onset of the student's condition that affects regular attendance. Documentation from a physician is required.

If the parent does not complete the form or does not provide documentation from a physician of a chronic or extended illness, the principal will review the child's attendance for needed services and/or applicable sanctions of the attendance law (Code of Virginia 22.1-258).

Prearranged Appointments - For appointments with the court, social services or other state agencies and appointments with health care providers, official documentation must be presented to the school.

Family Death or Emergency - For absences because of a death in the family or an emergency beyond the family's control, the parent must notify the school and provide documentation for the absence. ("family" is defined as immediate family of mother, father, siblings, and grandparents)

Religious Observances - Absences as a result of observances of religious holidays should be prearranged by the parent with school personnel. If the parent/guardian is unable to prearrange the absence, a request for exemption must be received no later than the second day after the student's return to school from the absence occasioned by the religious observance.

Exceptional Circumstances - The principal may approve prearranged absences for situations in which an exemption from attendance appears to be in the best interests of the student and his/her family (example: college visitation). Prior to the student's absence, the parent or guardian must complete the Request for Exceptional Circumstance to Attendance Form. The parent/guardian will document on this request form the rationale for the absence, dates of absence, and siblings within the school division for whom the exception will also be requested. The principal must provide the response to the Requests for Exceptional Circumstance in writing to the parent/guardian. In documented extenuating circumstances, the principal may approve an absence after the fact as exempt from the sanctions of the attendance policy.

For those circumstances which cause the student to be absent and prior request for approval is not possible, the parent/guardian must complete the Request for Exceptional Circumstances within two (2) days of the student's return to school.

No more than two (2) days may be approved by the principal for exceptional circumstances during a school year. For requests of more than two (2) days, the request must be endorsed by the principal and approved by the Director of Support Services.

B. Unexcused Absences

In compliance with the Code of Virginia 22.1-258, the school division has established procedures that school division personnel are required to follow when a student fails to report to school and no indication has been received by school personnel that the pupil's parent/guardian is aware of and supports the student's absence. (example: running late, missed the bus, overslept, etc.)

Suspensions - For absences because of a suspension, the parent will be notified of the suspension and the date when the student will be expected to return to school. The student must return on the indicated date.

The law mandates that, whenever any student fails to report to school and no indication has been received by school personnel that the student's parent/guardian is aware of and supports the student's

absence (unexcused absence), an effort to notify the parent by telephone to obtain an explanation for the student's absences shall be made.

II. PROCEDURES for UNEXCUSED ABSENCES

Whenever a student fails to report to school for a total of three (3) unexcused days, a letter will be sent to the parent/guardian by the school explaining the consequences when a parent/guardian and student are in violation of Code of Virginia 22.1-258.

Whenever a student fails to report to school for a total of five (5) unexcused days in the school year, as defined above (unexcused absence), a Parent Conference will be held at the school with the principal, teacher, school counselor, and student to discuss the accrued absences. The meeting will be held to discuss the attendance of the student and to develop an "Attendance Contract" with the student and parent, outlining goals for improved attendance.

At the 6th unexcused absence, the Attendance Support Team will convene to develop a plan of action to ensure improved student attendance. The plan shall include documentation of the reasons for the student's nonattendance. A referral will be made to the Director of Student Support Services, who will enforce the provisions of the law by either or both of the following:

Filing a complaint alleging the student is a child in need of supervision (CHINS Petition) or instituting proceeding against the parent/guardian for Truancy charges.

Providing interventions and /or options for a student who fails to make academic progress as a result of attendance problems.

III. PROCEDURES FOR ABSENCES and TARDIES

Make-Up Work

When students are absent, including absences for suspension or expulsion recommendations, an opportunity to make up work will be provided. Make-up work is encouraged so that students will profit from future instruction. Work (including tests) missed due to an absence may be made up and credit given for such work. Upon the student's return to school, he/she must make up the work within five (5) school days. Additional time may be granted by the principal due to the extenuating circumstances.

Perfect Attendance

For purpose of determining perfect attendance, the student must be in attendance for a period of two hours to be counted as present for the school day. Pre-arranged absences for religious observance will not count against perfect attendance.

Excessive and Unexcused Tardies to School or to Class

Tardiness to school or to class is unacceptable. Students are expected to attend all assigned classes every day. Absence from class includes late arrival, early dismissal, or missing any class. Justifiable reasons for nonattendance should be submitted to the school for each absence, late arrival, or class absence. Unexcused tardies and/or skipping are considered a violation of compulsory attendance.

Students are expected to arrive at school on time and remain in class the entire day. Late arrivals and early dismissals are not acceptable and will be ad-

ressed as a discipline issue in the Code of Student Conduct Handbook.

IV. REPORTS of CHILDREN ENROLLED and NOT ENROLLED

The Code of Virginia, 22.1-260, requires that within ten (10) days after the opening of the school, each public school principal will report to the division superintendent:

The name, age and grade of each pupil enrolled in the school, and the name and address of the pupil's parent or guardian; and to the best of the principal's information, the name of each child subject to the provisions of this article who is not enrolled in school, with the name and address of the child's parent or guardian. Within one calendar month of the opening of school, the principal of each school will send to the parents or guardian of each student enrolled in the school a copy of the compulsory school attendance requirements of the law and the enforcement procedures and the policies established by the School Board.

The school division will typically comply with the above requirements by delivering a copy of the student Code of Conduct Handbook to students and their parents at the beginning of the school year. Attendance law, policies and procedures will be reflected in that handbook.

Find it online at
www.pecps.k12.va.us

Bus Schedules and Routes
Sports Schedules
Teacher Websites and Contact Information
Acceptable Computer Use Policy
Inclement Weather Procedures
Internet Safety for Parents
Daily Announcements
Newsletters
Code of Conduct
Bell Schedules
Attendance Policy
Lunch Menus
Graduation Requirements
PECHS Program of Studies
School Board Meetings and Minutes

and much more, including links to Virginia Department of Education website for information on Standards of Learning and Division Report Cards

www.doe.virginia.gov

PECPS Welcomes New Teachers



Prince Edward County High School Principal Craig Reed and CTE Coordinator Mary Beth Echeverria welcome new teachers and administrators. In the front row are guidance counselors Emily Kennedy and Dominique Foster and assistant principal Ruth Williamson. In the second row are Mr. Reed, math teacher Cristin Morris and special education teacher Danielle Harvell. In the back row are Mrs. Echeverria, agriculture teacher Forrest Hobbs, business teacher Dewey Ford, biology teacher Jason Campbell, history teacher Conan Magruder and math teacher Joshua McGowan.



Prince Edward County Elementary School Principal Janice Page, right, welcomes special education teacher Jessica Draper, music teacher Anita Lynn, and special education teacher Dr. Mary Kay English.



Prince Edward County Middle School's new teachers join Principal Lucy Carson. From left are math teachers Robert Hovver and Nicole Wahrman, Mrs. Carson, science teacher Adrienne Wooten, and art teacher David Hennessey. PECES teachers Pam Venable and Steve Bisailon are also moving to PECMS.



Dr. K. David Smith, PECPS Superintendent, welcomes Tara McDaniel, the division's new Director of Exceptional Programs, Iris Johnson, the school social worker, and Ruth Williamson, who has been named assistant principal at the high school. She has previously been a teacher at PECHS and served as coordinator of special education for the division.

MCDANIEL continued from p. 1

County. In Amelia County she served as the coordinator of special education, as a middle school assistant principal and as the division's director of technology and testing, with responsibility for gifted education. She moved to the Virginia Department of Education as a special education specialist.

"I hope all my experience will guide me," she said of her Prince Edward job.

Special education and gifted education have many similarities, she said. "They both involve targeting the instruction to the needs of the students, finding out what each student's level is, and working from there."

McDaniel is pleased that teacher Jennifer Holladay has been appointed to the position of gifted resource teacher for the middle and elementary schools.

"She will be in classrooms providing supplemental projects for gifted kids and she will help teachers develop lessons that extend the instruction for them," McDaniel said.

McDaniel "hit the ground running," Superintendent K. David Smith said.

She has been busy getting to know people and procedures. "I see the first year as having a lot of conversations," she said. "Good communications and a positive attitude will take you a long way."



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**Superintendent
Dr. K. David Smith**

**Editor
Dr. Kathryn Orth**

Contributors

- Lucy Carson**
PECMS Principal
- Mary Beth Echeverria**
CTE Coordinator
- Jeffrey House**
PECMS
- Rodney Kane**
PECHS
- Jane Lee**
Administrative Assistant
to the Superintendent
- Janice Page**
PECES Principal
- Craig Reed**
PECHS Principal
- Freda Reid**
Director of Human Resources
- Thomasine Stroble**
PECHS-CTC

**Prince Edward County
Public Schools**
35 Eagle Dr.
Farmville, Virginia 23901
434-315-2100

*For school events
and
weather-related
information
434-315-2101*

www.pecps.k12.va.us